1 Mercantile Street – Suite 520
Worcester, MA 01608
P: 508.756.7717 F: 508.792.6818
www.cmrpc.org

Physical Development Committee

March 26, 2024, 6:30 pm
Remote Meeting

MINUTES

Members Present:	Tim Wheeler (Chairman), Otto Lies (Vice Chair), Bob Hassinger, Jean Vincent, Jared Grigg, Conor McCormack, Rebekah Cornel, Julianne Hirsh
Members Absent:	**none**
Staff:	Anthony Senesi, Elena Ion, Trish Settles, Nate Lewis, Kerrie Salwa, Victoria Chavez, Janet Pierce, Jane Wyrick, Gabe Trevor, and Sarah Plutnicki
Guests:	Lisa Condit, Jim Ferrera, Ann Morgan, Jen Hager, Kushal Raghuram

1. Call to Order: The meeting was called to order at 6:32 pm.

2. Consider approving the minutes of January 18, 2024: ***A motion was made by Bob Hassinger and seconded by Jared Grigg to accept the minutes of January 18, 2024. All present voted in favor of the Motion. Motion passed.***

3. Review DLTA Resource Requests as presented by staff and community stakeholders and
   and
4. Consider Allocating Resources

The below summary of the previous round was presented. The staff and guests presented the following requests. The committee voted to scale the requests equitably and the allocations indicated in the table below were proposed.

A motion was made by Bob Hassinger to allocate the funds as shown in the table. The motion was seconded by Julianne Hirsh, and all voted in favor.

District Local Technical Assistance (DLTA) CY2024			
DLTA Awarded		$ 265,574.00	$ 265,574.00
DLTA Match from CMRPC		$ 26,557.40	$ 26,557.40
Total Funds Available for Projects		$ 292,131.40	$ 292,131.40

		Funds Requested	Funds Allocated
Round 1		$ 182,643.05	$ 182,643.05
Remaining to be allocated		$ 109,488.35	$ 109,488.35

Project	Staff Advocate	Amount Requested	Amount Allocated	Guest
Hardwick Preliminary Planning for MP	Elena Ion	$ 6,300.00	$ 6,145.00	Lisa Condit
Warren Zoning Diagnostic	Gabe Trevor	$ 8,000.00	$ 7,845.00	Jim Ferrera
Webster MP Action Item Tracking Tool	Elena Ion	$ 10,000.00	$ 9,845.00	Ann Morgan
Sutton Mill Park #2	Elena Ion	$ 13,600.00	$ 13,445.00	Jen Hager
BWALT	Nate Lewis	$ 5,500.00	$ 5,345.00	
Shrewsbury Build Out	Trish Settles	$ 10,000.00	$ 9,845.00	Kushal Raghuram
Spencer Climate Action Plan/Environmental and Energy Resiliency Plan	Elena, Ian	$ 10,000.00	$ 9,845.00	
Rutland EDC Business Guide	Kerrie Salwa	$ 10,000.00	$ 9,845.00	
Tourism	Kerrie Salwa	$ 9,000.00	$ 8,845.00	RCCP Team
Cottage Housing Part 2	Victoria Chavez	$ 10,000.00	$ 9,845.00	RCCP Team
Subdivision Regs	Gabe Trevor	$ 13,915.00	$ 13,760.00	RCCP Team
MBTA Community Support	Trish Settles	$ 5,000.00	$ 4,845.00	RCCP Team
		$ 111,315.00	$ 109,455.00	
		$ 1,826.65	$ 152.22	$ 292,098.05

5. Discuss DLTA-A

   A summary of the DLTA-A 2023/2024 which allowed for resources to assist with State and Federal resource requests was presented for discussion. A summary of the DLTA-A 2024/2025 which allowed for resources to assist with only Federal resource requests was presented for discussion.

   A motion was made by Bob and seconded by Julianne to further authorize the DLTA-A 23/24 Funds for use on State focused resource development. The motion passed.

   Additionally a motion was made by Julianne and seconded by Jean to authorize use of 1/3 of the DLTA-A 24/25 funds for Federally focused resource development. The motion passed.

6. Future Meetings.

   We will likely meet again in the late summer (August) and again in the fall.

7. Adjourn

A motion was made by Bob and seconded by Jean to adjourn the meeting. Tim Wheeler did a roll call vote. The motion passed. The meeting adjourned at 8:22pm

Respectfully submitted by Trish Settles