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## Physical Development Committee Wednesday November 20, 2024 Meeting Minutes

**Members Present:** Tim Wheeler (Chairman), Otto Lies (Vice Chair), Bob Hassinger, Julianne Hirsh, Jared Grigg, Conor McCormack, Meg Haight

**Members Absent:** None

**Staff:** Trish Settles, Dominique DuTremble

**Guests:** None

1. Call to order: The meeting was called to order at 6:33 pm.
2. Consider Approving Minutes of the August 20, 2024 meeting:

***A motion was made by Bob Hassinger and seconded by Otto Lies to accept the minutes of August 20, 2024. All present voted in favor of the Motion. Motion passed.***

3. Welcome new committee member, Meg Haight from Hardwick: The Committee welcomed new member Meg Haight. Ms. Haight serves on Hardwick's Master Plan Steering Committee, among other public service positions.
4. Review spreadsheet of approved DLTA projects and consider reallocation of funding: Ms. Settles reviewed the recently submitted quarterly progress report for the DLTA and DLTA with the committee. She explained staff are making good progress on the projects and spending down the funding consistent with December closeout. Several adjustments were recommended to the original project budgets.

***Mr. Hassinger made a motion to accept the recommended budget adjustments. The motion was seconded and all present voted in favor. The Motion passed.***

5. Review DLTA-Augmentation Progress Report: Ms. Settles reviewed the DLTA-Augmentation Progress Report, noting that approximately 20 percent of funding remains. This funding will continue to support staff grant writing through June 20, 2025 (the contract end date).
6. Discuss outreach for DLTA CY25: Ms. Settles addressed the next DLTA round. CMRPC has yet to receive the contract from the state, but it is expected in late December or early January. Sister agency MAPC has already released their CY 2025 solicitation. Ms. Settles suggested that in December, CMRPC could begin soliciting proposals for a mid-January review session.
7. Adjourn:

***A motion was made by Bob Hassinger and seconded by Julianne Hirsh to adjourn the meeting. Tim Wheeler did a roll call vote. The motion passed. The meeting adjourned at 7:34. pm***