



**Physical Development Committee Virtual Meeting
Wednesday March 20, 2025
Meeting Minutes**

Members Present: Tim Wheeler (Chairman), Bob Hassinger, Conor McCormack, Meg Haight, Otto Lies, Julianne Hirsh, Jared Grigg (arrived 6:53)

Members Absent: None

Staff: Trish Settles, Dominique DuTremble, Ethan Melad, Jane Wyrick, Yahaira Graxirena, Kerrie Salwa, Sarah O'Brien, Sherrie Haber

Guests: Jen Hager, Andrew Coles, Eva Brown, Charles Blanchard, Michelle Johnstone, Jim McKeon, Teresa Cofske, June Miller, Wesley Stanhope, Kushal Raghuram, Jason Asirifi, Janet Woodward

1. Call to order: The meeting was called to order at 6:33 pm.
2. Consider Approving Minutes of the January 16, 2025 meeting:

A motion was made by Otto Lies and seconded by Meg Haight to accept the minutes of January 16, 2025. With a roll call vote, the motion passed unanimously.

3. DLTA Project Proposals: Presented as seen in the table at the end of this document.

A motion was made by Bob Hassinger and seconded by Otto Lies to approve all projects as presented for a total of \$84,680. With a roll call vote, the motion passed unanimously with an abstention by Jared Grigg.

4. Discuss any next steps that might be needed to completely allocate the DLTA 2025 funds: Ms. Settles stated the need for a round 3 of solicitations. The timing of the meeting will be dependent on when we hear from EEA.

5. Adjourn:

A motion was made by Jared Grigg and seconded by Bob Hassinger to adjourn the meeting. With a roll call vote, the motion passed unanimously. The meeting adjourned at 7:37pm.



Remaining after Round 1	\$111,674
-------------------------	-----------

Round 2 DLTA Requests

Project Name	Project Geography	Match for another grant opportunity	Guests	CMRPC Staff	Amount Requested
Arts & Culture Regional Forum & Best Practice Guide	Region-wide	No	No	Ethan or Kerrie	\$7,900
Historic Preservation Planning Assistance	Berlin and Grafton and others	No	Lots	Jane	\$20,000
Mall Reuse	Berlin and Auburn	No	Adam	Kerrie	\$18,000
Regionwide Flood Vulnerability Mapping	Region-wide	No	No	Trish	\$7,500
Shrewsbury Transit Corridor Feasibility	Shrewsbury	No	Kashal	Yahaira	\$7,500
Sutton HPP Community Engagement	Sutton	No	Jen	Emily	\$8,000
West Brookfield Pre Master Plan Community Engagement		No	Theresa	Dominique	\$7,300
Warren Master Plan Match EEA PAG	Warren	No	Jim	Sarah	\$8,480
Subtotal of Round 2					\$84,680
Projects listed below will not be presented until Exec Office of Energy and Enviro Affairs makes award announcements.					
Northbridge TDR Match EEA PAG	Northbridge	Yes	Gary	Dominique	\$4,100
Subdivision Rules and Regs EEA PAG	Mendon and Millbury	Yes	Dylan and Conor	Mike	\$3,500
Charlton HPP EEA PAG	Charlton	Yes	Andrew	Emily	\$3,100
Barre MP Phase 2 EEA PAG	Barre	Yes	Tammy	Dominique	\$12,500
Berlin Zoning Update EEA PAG	Berlin	Yes	Tim	Jane	\$-
Subtotal of the Requests that will need match if EEA does award this year.					\$23,200
					\$107,880
Remaining if all above were funded					\$3,794

Respectfully submitted by Sherrie Haber, CMRPC