CENTRAL MASSACHUSETTS REGIONAL PLANNING COMMISSION
1 MERCANTILE STREET – SUITE 520
WORCESTER, MA 01608
WWW.CMRPC.ORG

Physical Development Committee Virtual Meeting
June 3, 2025
Meeting Minutes

Members Present: Tim Wheeler (Chairman), Bob Hassinger, Conor McCormack, Otto Lies, Jared Grigg
Members Absent: Meg Haight, Julianne Hirsh
Staff: Janet Pierce, Trish Settles, Sherrie Haber

1. Call to order: The meeting was called to order at 6:06 pm.

2. Consider Approving Minutes of the March 20, 2025 meeting:

A motion was made by Mr. Grigg and seconded by Mr. McCormack to accept the minutes of March 20, 2025. With a roll call vote, the motion passed unanimously.

3. DLTA Project Proposals: Presented as seen in the table at the end of this document.
    - Mr. Grigg inquired if more communities are being added or if the scope of the work had increased for the MBTA communities. Ms. Settles stated that communities were not added. There is a need for flexible funding when asked to refine something. Ms. Pierce added that DLTA is specified in the contract as a funding source.

A motion was made by Mr. McCormack and seconded by Mr. Lies to approve all projects as presented for a total of $14,100. With a roll call vote, the motion passed unanimously.

4. Discuss any next steps that might be needed to completely allocate the DLTA 2025 funds: Ms. Pierce stated that there are still six months to expend the funds and suggested saving for a project we are unaware of, especially pilot projects
    - Mr. Hassinger inquired what would happen if we did not get a project. Ms. Pierce replied that we would develop one and find partners. Ms. Settles gave an example of battery storage or the Quabbin Watershed.

5. Consider Physical Development name change to reflect current function:
    - Ms. Settles suggested the Regional Collaboration and Community Advisory Committee or the Planning Innovation Committee or the DLTA Advisory Committee.
    - Ms. Pierce mentioned that the scope in the bylows is beyond DLTA
    - Mr. Hassinger suggested keeping the name because people know what it is.
    - Mr. Wheeler suggested Community Development

A motion was made by Mr. Hassinger and seconded by Mr. McCormack to table the discussion. With a roll call vote, the motion passed unanimously.

6. Adjourn:

A motion was made by Mr. Hassinger and seconded by Mr. Grigg to adjourn the meeting. With a roll call vote, the motion passed unanimously. The meeting adjourned at 6:26pm.

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		Remaining after Round 2			$26,994
Project Name	**Project Geography**	**Match for another grant opportunity**	**Guests**	**CMRPC Staff**	**Amount Requested**
Northbridge TDR Match EEA PAG	Northbridge	Yes	Gary	Dominique	$4,100
MBTA Community TA Increase	15 communities	No	No	Trish	$5,000
Upton Zoning Diagnostic Increase	Upton	No	No	Trish	$5,000
Subtotal of Round 3					$14,100
Remaining if all above were funded					$12,894

Respectfully submitted by Sherrie Haber, CMRPC