

## Site Selection Process

### Central Massachusetts Regional Brownfields Assessment Program

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1. Proponent submits completed Nomination Form.
  - a. Assistance with the form is available from CMRPC staff/contractor.
  - b. Nominations are accepted on a rolling basis.
2. Nominations are reviewed internally by CMRPC staff/contractor for completeness and apparent site eligibility; follow-up information may be requested from the proponent. For projects that are apparently eligible, the contractor develops a preliminary scope of work and cost estimate.
3. Nominations are discussed by CMRPC's Brownfields Advisory Committee at its appx. quarterly meetings to review project benefits and feasibility. Proponents are encouraged to attend to discuss their projects.
  - a. Selection factors include:
    - i. Project location with regard to CMRPC Regional Brownfields Plan's Areas of Brownfields Interest, Environmental Justice areas, access to existing infrastructure, and access to transit
    - ii. Proposed reuse benefits such as affordable housing, economic development and job creation, and quality of life and health/environmental benefits. Timing, viability and readiness are considered but are less important for sites seeking Phase I assistance only.
    - iii. Alignment with community needs and priorities
    - iv. Alignment with EPA and CMRPC program goals and requirements
    - v. Community support
4. A Site Eligibility Form is completed by CMRPC staff/contractor and sent to EPA or MassDEP as appropriate for a formal determination of eligibility for use of site assessment funds.
5. CMRPC staff makes the final site selection decision

Following selection of a site, a final scope of work is developed by CMRPC's contractor and (if not yet completed) a site access agreement must be executed.