



1 Mercantile Street – Suite 520
Worcester, MA 01608
P: 508.756.7717 F: 508.792.6818
www.cmrpc.org

Physical Development Committee

January 19, 2023, 6:30 pm
Remote Meeting

MINUTES

Members Present: Tim Wheeler (Chairman), Otto Lies (Vice Chair), Bob Hassinger, Rebekah Cornell, Jean Vincent, Julianne Hirsh, Kathleen Keohane, Jared Grigg

Members Absent: None

Staff: Trish Settles, Janet Pierce, Kerri Salwa, Jane Wyrick, Sarah O’Brien, Connor Robichaud, Sarah Plutnicki, Sam Carter

Guests: Feona Coughlan (Grafton), Chantell Fleck (Holden), Sabrina Heiniluoma (Rutland)

1. Call to Order: The meeting was called to order at 6:30 pm
2. Consider Approving Minutes November 17, 2022, meeting:
A motion to approve these minutes was made by Otto Lies and seconded by Bob Hassinger. All members voted in favor to accept the minutes. Motion passed.

3. 2023 DLTA Project Updates and Budget adjustments

Trish provided an overview of the DLTA allocation and the process to solicit proposals. Staff and guests presented requests for DLTA (see the chart below). Committee members listened and asked questions of each project. Trish made one update to the table of requests sent to committee members ahead of the meeting. The line for the Charlton and Sutton LID Bylaw, should read \$10,000 instead of \$5,000. (as indicated in the table below.)

The attached table shows the staff recommendation for this first round of DLTA allocations. ***A motion to approve these recommendations was made by Bob Hassinger and seconded by Juliane Hirsh. All members voted in favor to accept the allocations. Motion passed.***

Janet provided more information on the DLTA Augmentation fund usage, Trish reviewed the next round deadline and meeting date.

4. Adjourn

A motion was made by Bob Hassinger and seconded by Juliane Hirsh to adjourn the meeting. Tim Wheeler did a roll call vote. The motion passed. The meeting adjourned at 8:40 pm

District Local Technical Assistance 2023

Thursday, January 19, 2023

				Begin Date	End Date	Duration
District Local Technical Assistance (DLTA)	Funding Received	\$ 265,574		1/12/2023	12/31/2023	~ 12 Months
	10% Match from CMRPC	\$ 26,557		1/12/2023	6/30/2024	~18 Months
District Local Technical Assistance Augmentation (DLTAA)	Funding Received	\$ 177,049				
	0% Match from CMRPC	\$ -				
Total		\$ 469,180				
				Staffing	DLTA	DLTAA
					\$ 292,131	\$ 177,049
320901	Administration	Region-wide	Trish Settles and others	\$ 26,557		
320900	Brownfields - DLTAA	Region-wide	Andrew Loew, Dani Marini		\$ 5,000	
320903						
320904	Holden Zoning Diagnostic	Holden	Jane Wyrick	\$ 8,000		
320905	Rutland Communication Pilot Project	Rutland	Kerrie Salwa, Julia Moore and Sarah O'Brien	\$ 5,500		
320906	Charlton and Sutton LID	Charlton	Sarah Plutnicki, Julia Moore, Dani Marini	\$ 10,000		
320907	Regional Waste Action Plan	Westborough, Grafton and others	Ian McElwee and Sarah Plutnicki	\$ 12,000		
320908	Worcester Land Use Audit	Worcester	Sarah Plutnicki & Sam Carter	\$ 5,000		
320909	Arts Culture Asset Inventory	Region-wide	Ethan Melad	\$ 17,500		
320910	Brownfields - DLTA	Region-wide	Andrew Loew, Dani Marini	\$ 5,000		
320911	Green Communities	33 Green Communities	Julia Moore, Ian McElwee, Gloria Agossou	\$ 5,000		
320912	Imagine 2050	Region-wide	Sarah O'Brien & Elena Ion	\$ 20,000		
320913	MBTA Community Assistance	MBTA Communities in our Region	Emily Glaubitz, Jane Wyrick, Gabe Trevor,	\$ 33,000		

Nina Weisblatt,
Matt Franz

320914	Regional Services	Region-wide (+)	Connor Robichaud, Ethan Melad	\$ 15,000	
320915	EEA Match Round 5	Multiple Towns	Trish Settles and others	\$ 27,869	
320916	EEA Match Round 6	Multiple Towns	Trish Settles and others	\$ 10,339	
320917	Grafton Park Redesign	Grafton	Jane Wyrick, Wenzheng Wang, Dominique Dutremble	\$ 16,750	
320918	West Brookfield Permitting Review and Guidebook	West Brookfield	Jane Wyrick and Gloria Agossou	\$ 8,200	
Requested				\$ 220,715	\$ 5,000
Remaining				\$ 71,416	\$ 172,049