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Physical Development Committee

**March 16, 2023, 6:30 pm
 Remote Meeting**

MINUTES

- Members Present:** Tim Wheeler (Chairman), Bob Hassinger, Rebekah Cornell, Jared Grigg, Jean Vincent,
Members Absent: Otto Lies (Vice Chair), Julianne Hirsh, Kathleen Keohane
Staff: Trish Settles, Janet Pierce, Dominique DuTremble, Jane Wyrick, Sarah Plutnicki, Elena Ion, Sam Carter, Kerrie Salwa, Julia Moore
Guests: Sarah Mount (City of Worcester); Mary Bulso (Town of Blackstone); Fiona Coughlin (Town of Grafton); Pam Harding (City of Worcester)

1. Call to Order: The meeting was called to order at 6:36 pm. (This meeting was recorded.)
2. Consider Approving Minutes of the February 9, 2023 meeting:
A motion to approve these minutes was made by Bob Hassinger and seconded by Rebekah Cornell. Tim Wheeler did a roll call vote. Motion passed.
3. 2023 DLTA Round 2

Prior to beginning the discussion Jared Grigg pointed out that he would only be able to stay until 7:00pm. This would impact the committee’s quorum and ability to take further action. The committee listened to presentations on the following projects prior to Jared’s departure.

	Project Description	Communities	Project Lead	Amount Requested	Guests	
1	Heat Resiliency Plan	Region	Sarah Plutnicki	\$ 14,729	Sarah Mount	Approved 3/16/2023
2	EDC Support	Webster, Blackstone, Leicester, Paxton, Rutland, Brookfield	Kerrie Salwa	\$ 25,000	Mary Bulso	Approved 3/16/2023
3	Grafton OSRP Parcel Assessment	Grafton	Sarah Plutnicki	\$ 5,000	Fiona Coughlin	Approved 3/16/2023
4	Worcester IZ assistance	Worcester	Emily Glaubitz	\$ 4,500	Pam Harding	Approved 3/16/2023

5	STR Bylaw	Berlin, Dudley, Millbury, Sturbridge & West Brookfield	Jane Wyrick	\$ 6,500	Approved 3/16/2023
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Prior to Jared's departure, a motion was made by Rebekah and seconded by Jared to approve projects 1-5. All members present voted in favor of approving projects as shown in the table above.

The remaining projects in the table below were presented. Committee members agreed that the recording should be sent to all members for review prior to the next meeting and that those presentations should be considered by all members prior to further discussion. The committee will then decide whether to approve the remaining projects at a meeting on March 23rd.

	Project Description	Communities	Project Lead	Amount Requested
6	Cottage Housing Bylaw	Berlin, Princeton, Sutton, Millbury, Sturbridge, Boylston	Jane Wyrick	\$ 10,000
7	Youth Trail Mapping	Region	Sam Carter	\$ 10,000
8	LiDAR feasibility	Region	Dominique Dutremble	\$ 3,000
9	Brookfield Community Engagement	Brookfield	Elena Ion	\$ 3,000

6. Adjourn

A motion was made by Bob Hassinger and seconded by Rebeka Cornell to adjourn the meeting. Tim Wheeler did a roll call vote. The motion passed. The meeting adjourned at 8:00 pm

Respectfully submitted by Trish Settles