



1 Mercantile Street – Suite 520
Worcester, MA 01608
P: 508.756.7717 F: 508.792.6818
www.cmrpc.org

Physical Development Committee

Thursday March 17, 2022, 6:30 pm
Remote Meeting

MINUTES

Members Present: Tim Wheeler (Chairman), Otto Lies (Vice Chair), Bob Hassinger, Rebekah Cornell, Jean Vincent, Julianne Hirsh, Kathleen Keohane

Members Absent: None

Staff: Janet Pierce, Trish Settles, Dominique DuTremble, Kerrie Salwa, Sarah Adams, Jane Wyrick, Gabe Trevor

Guests: David George (Rutland), Paul Dell’Aquila (Boylston), Diana Schindler (Hopedale), Michael Gallerani (Uxbridge)

1. Call to Order: The meeting was called to order at 6:32 pm
2. Consider Approving Minutes February 17, 2022, meeting:
A motion to approve these minutes was made by Bob Hassinger and seconded by Otto Lies. Kathleen asked that the minutes be amended to indicate that she was indeed absent. The minutes will be amended to reflect that. All members voted in favor to accept the minutes as amended. Motion passed.
3. 2022 DLTA Funding Requests – Round 2

Chairman Tim Wheeler asked about the order with which they should take the project presentations in consideration of the participant's schedules. Each project was presented by the appropriate CMRPC staff member, then if a member of the community was present, they were asked to add their comments regarding the request. Following the presentation of the request, members of the committee and staff were asked to add any other relevant information or comments. A summary of the presentations is as follows:

11. Rutland Ag Land Matrix – Gabe Trevor presented the project on behalf of the Town of Rutland and then David George added perspective from the Town. The idea is to create a grading system and make rational recommendations to the town regarding thoughtful land preservation.

12. Boylston Low Impact Development Bylaw Review – Sarah Adams presented the proposed project, Paul Dell’ Aquila added the towns perspective to provided immediate action on their active MVP project given the increased intensity of development in the Town of Boylston.
13. Hopedale Mixed Use Overlay Bylaw – Jane Wyrick presented the proposed project, and Diana Schindler added the Town’s perspective regarding the increased redevelopment options for the former Draper mill site.
14. Uxbridge Rt 146 Mixed Commerce Bylaw – Jane Wyrick presented the proposed project, and Mike Gallerani added the Town’s perspective regarding the increased redevelopment options for the 146 Corridor.
15. Princeton Permitting Analysis – Dominique Dutremble presented the proposed project. She described that this project is an outgrowth of the Local Rapid Response Planning (LRRP) last year that highlighted the need for a review of permitting processes in many of our communities. This is meant to provide learning opportunities for our communities and staff. We should be able to develop a process and best practices for Princeton that should be transferable to other communities.
16. Warren Economic Plan- Kerrie Salwa presented the proposed project. She noted the level of increased CMRPC activity in the Town of Warren and the level of excitement surrounding this project. Additionally, she discussed the potential for the regional impact.
17. Regional Trail Mapping Support – Trish presented the proposal which would support two (2) active trails projects. The first trails project received assistance last year, but because of Covid was delayed. The second project, a trail accessibility project which kicked off this week, will build on the first as well as the recently supported Healthy Aging project.

Following the proposal presentations, a discussion among Committee members was held to determine funding allocation. Trish made corrections to the table of funding requests to indicate \$6,000 for the Hopedale project, and \$18,500 for the Princeton project. Additionally, she noted that since there were still funds available, would it be acceptable to add \$5,000 to the previously reduced allocation for the SWC EDO.

A motion was made by Bob Hassinger, seconded by Julianne Hirsch, to approve project proposals as indicated in the table below. Tim Wheeler conducted a roll call. All present voted in favor. The motion passed unanimously.

DLTA 2022	Total Contract from DHCD	\$ 265,574	
	CMRPC Match Min Cash (5%) = Admin	\$ 13,279	
	Other match (5%)	\$ 13,279	
	Total DLTA Amount to be allocated	\$ 292,131	

Element Number	Element Name	Estimated CMRPC costs	Recommended In-kind Match (minimum 5%)
320800	Admin	\$ 13,279	\$ 664
320801	EEA Round 4 Match	\$ 22,976	NA
320802	EEA Round 5 Match	\$ 41,804	NA
320803	Green Communities	\$ 5,000	\$ 250
320804	Healthy Aging	\$ 24,425	\$ 1,221
320805	Imagine 2050	\$ 15,000	\$ 750
320806	MBTA Community TA	\$ 40,123	\$ 2,006
320807	Mendon Upton Façade	\$ 10,000	\$ 500
320808	Regional Services	\$ 5,000	\$ -
320809	Rural Caucus	\$ 7,000	\$ 350
320810	SWCEDO (amended 3/17)	\$ 10,000	\$ 500
	Total Round 1	\$ 194,607	\$ 6,241
	Requests for Round 2		
11	Boylston Low Impact Development Bylaw Review	\$5,000	\$250
12	Hopedale Mixed Use Overlay Bylaw	\$6,000	\$300
13	Princeton Permitting Analysis	\$18,500	\$925
14	Rutland Ag Land Matrix	\$5,000	\$250
15	Uxbridge Rt 146 Mixed Commerce Bylaw	\$5,000	\$250
16	Regional Trails Mapping Support	\$7,500	\$375
17	Warren Economic Plan	\$12,500	\$625
	Total Round 2	\$59,500	\$2,975
	Remaining to be allocated	\$38,024	\$7,038

4. Additional Discussion

The committee agreed to meet in mid- May to get project updates and in early July to consider allocation of the remaining funds.

Some discussion was had about reviewing past projects that were meant to be models for future projects and whether those were indeed successful and used as the models that were desired. Trish will look at past DLTA projects and provide some review at the next meeting.

We will consider if drop box or another option is indeed the best way to share materials for our meetings.

5. Adjourn

A motion was made by Bob Hassinger and seconded by Rebekah Cornell to adjourn the meeting. Tim Wheeler did a roll call vote. The motion passed. The meeting adjourned at 7:48