Vernon St / I-290 Interchange Transportation Study
Addendum #1
February 20, 2025

To guarantee transparency and fair competition the following changes **(in bold)** have been made to the Vernon Street / I-290 Interchange Transportation Study Request for Proposals as issued on January 31, 2025.

Section 2: Proposal Procedure and Entity Information

2.1 Submitting the proposal

Page 7, second paragraph:

The Fee Proposal will be sent as a separate PDF file with a separate cover ***to the CMRPC Chief Procurement Officer, Connor Robichaud, crobichaud@cmrpc.org. The pdf file should be clearly named:***

"Vernon Street Fee Proposal_Name of the Proposer"

If sending by mail, please use the following address:

Central Massachusetts Regional Planning Commission

Att. Connor Robichaud

One Mercantile Street

Suite 520

Worcester, MA 01608

Fee Proposals will be opened after the interviews are completed and will not be factored into the evaluation criteria. However, it will be used as a basis for the negotiation of fees with the highest-ranking Proposer.

Section 4: Proposal Structure

4.1 Contents of Proposals

Page 29, last paragraph:

Fee Proposal

The Proposer shall include a fee proposal under separate cover in a separate PDF ***file to the CMRPC Chief Procurement Officer, Connor Robichaud, crobichaud@cmrpc.org. The pdf file should be clearly named:***

"Vernon Street Fee Proposal_Name of the Proposer"

If sending by mail, please use the following address:

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Worcester, MA 01608

The fee proposal shall include costs associated with the delivery and provisions of finished product(s), and costs associated with carrying out all tasks within the proposal. The fee proposal shall include:

- *A complete rate schedule and pricing for staff to be utilized in this project.*
- *Total costs per task, itemizing personnel, subcontractors, and direct expenditures (such as travel, printing, etc.)*
- *Total costs for the project, itemizing personnel, subcontractors, and direct expenditures.*

This proposal will not be factored into CMRPC's evaluation criteria and will be instead utilized as a basis for the negotiation with the highest-ranked Proposer.