



CENTRAL MASSACHUSETTS REGIONAL PLANNING COMMISSION

Personnel Sub-Committee Virtual Meeting

October 28, 2025 6:30pm

Zoom Link: <https://us02web.zoom.us/j/89315403303?pwd=OOqkDcUQugLQCP7V1HqkaxalwZsT5Q.1>

Webinar ID: 89315403303 Passcode 703949

1. Call to Order, Roll Call
2. Motion: To approve the minutes of the Personnel Sub-Committee from July 31, 2025.
3. Employee Handbook Legal Review
 - a. Motion: To recommend the Employee Handbook as updated to the Executive Committee
4. Discussion and vote to recommend a new position category – Graphic Designer
 - a. Job description
 - b. Salary Scale Update
5. Discussion of Affirmative Action Policy Update
6. New Business
7. Adjournment

N.B. These agenda items are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.