FFY2028 CMMPO MICROPROJECTS PROGRAM APPLICATION

Application instructions vary by project type. Follow the instructions included below for each project type. Projects will be evaluated using the MicroProjects scoring rubric, which assesses air-quality benefit, access, safety, readiness, and innovation. Applicants are encouraged to describe how their project supports mode shift, access to essential destinations, and measurable outcomes.

1. **Contact Information**
   Please provide the following contact information:

Name:	
Email address:	
Primary applicant (municipality, RTA, TMA):	
Secondary applicant (entity other than the primary applicant):	
Address:	
Phone number:	

2. **Project Description**
   Please provide a narrative describing the project in the space provided below. At a minimum, please describe what you want to accomplish with the project, major milestones, resources, amount requested, source of matching funds, partners, if any. Include information about the project location.

3. **Expected Outcomes / Benefits**
   Describe the anticipated results of this project (e.g., increased walking/biking trips, improved access to transit, reduced congestion, safety improvements, or community engagement).

4. **Eligibility**

Depending on the type of project you are applying to, please complete at least two (2) of the data requirements included below. This data will be used to complete the calculations. CMRPC will perform air-quality and emissions analysis for all projects using the data provided below.

Project Type	Data
Micromobility Project	Parking/storage or docking type
	Number of bikes/scooters in the bike/scooter-share system
	Average trip length
	Average number of trips per device per day
	Number of operating days per year
Transit Access Enhancement Projects	Population or destinations served within a half-mile/3-mile radius of the transit facility
	Percentage of riders served by stops (with and without shelters)
	Percentage of existing cross-section allocation by mode and proposed cross-section
	Segment travel times
	On-time, delays, dwell time, excess headways, or other available reliability metrics
Public Education & Outreach Activities	No data is necessary, air quality benefits are presumed.
Travel Demand Management	No data is necessary, air quality benefits are presumed.

5. **Evidence of Need**

Proponents should include evidence of the need for the project. Provide enough details or additional relevant documentation to support your application.

6. **Budget**

Provide a narrative describing the sources for local match, including cash and in-kind, revenues, costs, and indirect costs associated with the project. Indicate any efforts to leverage funds from other contracted revenue sources to help implement or continue the project.

Please complete the Budget Sheet (included in the Application Package) for each type of project. Include a detailed annual budget, including all expected costs and revenues. Add rows as necessary.

7. Proponent Management Capacity

Describe the proponent's readiness and institutional capacity to manage the project.

8. Post-Project Agreement

□ The applicant agrees to submit a brief Post-Project Impact Report (6–12 months after completion) including photos, short narrative, and user observations.

9. Data-Sharing Agreement

□ The applicant agrees to share basic before/after or usage data (counts, surveys, or observations) to support regional CMAQ performance reporting.